



**WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED**  
(A Govt. of West Bengal Enterprise)

**HOWRAH REGION OFFICE**

13 Netaji Subas Road, 1<sup>st</sup> Floor, Howrah 711101

Phone no- 0332637 0457E-Mail: [rm.howrah@wbasedcl.in](mailto:rm.howrah@wbasedcl.in)

**Registered Office:** "Bidyut Bhavan", Block – DJ, Sector – II, Bidhannagar, Kolkata – 700091, Website: [www.wbasedcl.in](http://www.wbasedcl.in)  
Corporate Identity Number (CIN): U40109WB2007SGC113473.

|     | Name of Work                                                                                                                                                                                                                                                                                                                              | Tendered Amount (Rs)                                                | Earnest Money Deposit (EMD) Rs.                                         | Period of Completion | Name & address of the Concerned Office                                   |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------------|----------------------|--------------------------------------------------------------------------|
| 01. | Supply & Delivery of LT Distribution Kiosk (Size: H-800mmX W-1000 mm X D-300 mm and made of Sheet Moulding Compound/ Fibre Reinforced Polymer body (make of <b>INDO/MACEDON/RUPTRON/any other reputed manufacturer</b> ) suitable for 63 kVA DTR, (Details Drawing & Specification Enclosed), <b>TOTAL NUMBER TO BE SUPPLIED- 100 NOS</b> | Rs. 9,19,300.00 (Rs. Nine Lac Nineteen Thousand Three Hundred only) | Rs. 18,386.00 (Rs. Eighteen Thousand Three Hundred and Eighty Six only) | 15(Fifteen days)     | Howrah Region Office,<br>13, Netaji Subas Road, 1st Floor, Howrah 711101 |

**NOTICE INVITING e-TENDER**

NIT No. : RM/HRO/E/e-T/25-26/33

**Dt-10.12.2025**

The Regional Manager, Howrah Region Office, WBSEDCL, invites e-Tender (on Item Rate Template) for supply & delivery of following items detailed below: - (Submission of Bid through online)

**Terms & Conditions of the E-Tender:**

1. Intending Bidders shall login to the-Procurement portal of Government of West Bengal <https://wbtenders.gov.in> using his login Id and password.
2. Earnest Money Deposit (EMD) in e-tendering process will be collected and refunded in online mode via dedicated bank account maintained at corporate level instead of depositing DD/Pay Order to the tender inviting authority. EMD will be 2% of the estimated cost, to be submitted in favor of "West Bengal State Electricity Distribution Company Limited" payable at Kolkata.
3. E-tender portal is maintained by NIC and payment gateway facility available in e-tender portal is maintained by ICICI Bank.
4. Facility for collecting EMD via offline mode has been discontinued in e-tender portal as per order.
5. As per the procedure defined for online collection in e-tender process, EMD amount deposited by bidders is initially held in a pool account of Government of West Bengal maintained by ICICI. Only the amount corresponding to successful bid will be transferred to WBSEDCL Bank Account after completion of tendering process on awarding Award of Contract (AOC). EMD for unsuccessful bids will be returned to bidders automatically from NIC portal after completion of tendering process.

  
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6. For technically rejected bids, EMD amount will be automatically returned to bidders after the bid is technically rejected in e-tender portal.
7. Payment status of bids submitted against NIT's will be available in MIS reports provided in e-tender portal maintained by NIC.
  - i) **One Sample of the material is to be submitted at Uluberia Divisional Store physically strictly as per Drawing and the 'Date & Time Schedule'. The tag with the sample should contain the name of the sample along with the Brand name, name of the manufacturing company as well as the name of the vendor/bidder; for a valid tender, the sample has to be approved by the Divisional Authority (Sample Approval Committee). The Financial Bid of the bidders, whose samples aren't approved, will not be opened for Financial Evaluation & henceforth they will be deemed disqualified. Rejected Samples can be taken away by the respective vendors.**

**After LOA is awarded, the awardees can adjust the sample with the delivered material lot.**

- ii) **Material Test Report of make INDO/MACEDON/RUPTRON/ any other reputed manufacturer only**

1. **The quoted rates should be inclusive of all taxes & duties, freight and incidental charges. The quoted rate should be excluding GST charges. GST will be paid as applicable.**
2. Successful bidder(s) shall have to create vendor id through WBSEDCL web portal vendor corner, if not created earlier.
3. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:
  - i. Net-banking through Payment Gateway
  - ii. RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
  - iii. Submission of EMD through BG: For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

#### **4. General Instructions for Online Payment:**

- a. The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment.
- b. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- c. In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- d. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

#### **5. Refund/Settlement of EMD Amount:**

- a. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- b. For successful bid(s), EMD will be refunded from WBSEDCL authority after completion of tendering process and following due procedures.
- c. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- d. For any queries related to payments and refunds, bidders will have to communicate with ICICI

Customer Support, viz ,033\_40267512/13sincepaymentgatewayfacilityusedby E-tender portal is maintained by ICICI.

6. Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed by the bidder through the website <https://wbttenders.gov.in>. (Details of which has been narrated in 'Instruction to Bidders'). Technical document and financial bid should be submitted online on or before as per the 'Date & Time Schedule' stated in Sl. No.-17

## 7. Eligibility criteria for participation in tender:

### i) TECHNICAL ELIGIBILITY CRITERIA:-

Bona fide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking organizations, Govt. Enterprises etc. who have, successfully completed similar nature of work under the authority of State/Central Government, State/Central Government undertaking Organizations, Govt Enterprise, WBSEDCL having following criteria—

1. Value not less than 80% (Eighty percent) of the tendered amount in a single contract during last 7 (Seven) years in the jurisdiction of West Bengal State.  
Or
2. Value not less than 50% (Fifty percent) of the tendered amount in two contracts (cumulatively) during last 7 (Seven) years in the jurisdiction of West Bengal State.  
Or
3. Value not less than 40% (Forty percent) of the tendered amount in three contracts (cumulatively) during last 7 (Seven) years in the jurisdiction of West Bengal State.
4. Authorized dealership/distributorship of INDO/MACEDON/RUPTRON/ any other reputed manufacturer. Dealership certificate to be attached with technical eligibility documents.

### ii) COMMERCIAL ELIGIBILITY CRITERIA:-

Annual audited Financial Report for last 3 (three) years to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory they shall submit copy of IT returns along with related enclosures for last 3 (Three) years .

**\*\*Necessary documentary evidence as detailed herein above shall have to be uploaded by the bidder to ascertain the commercial eligibility criteria.**

### iii) Statutory Requirement:-

- a) Work order/L.O.A i.f.o .the Contractor/Agency & completion certificate
  - b) GST registration details
  - c) Trade License in respect of the prospective Bidder, Proprietorship Firm (Valid Trade License), Partnership Firm (Partnership Deed, Valid Trade License), Ltd Company (Incorporation certificate i.e. MOA and AOA, Valid Trade License), Co-operative Society (Society Registration copy, Valid Trade License).  
**N.B:** Any MOU/Temporary Agreement/Joint Ventures/Consortium/Any other arrangement to constitute an Entity having no statutory Registration Certificates (Non-Permanent Establishment) beyond the above-mentioned entities for the purpose of applying as prospective bidder will not be considered as valid document. Electrical contractor's license and Supervisory license with validity
  - d) E.S.I. registration certificate with last month challan copy (for execution of works in ESI coverage area)
  - e) EPF Registration Certificate and challan copy for the last month.
  - f) Electrical contractor's license and Supervisory license with validity
  - g) Professional tax paid certificate
  - h) PAN Card and Copy of I.T return for last three financial years
  - i) Performance as prime contractor for execution of similar nature of work for last 08 (Five) years.
  - j) Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party is concerned and disputed amount, if any.
8. The **FINANCIAL OFFER** of the prospective bidder will be considered only if the **TECHNICAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of qualified bidders of the Technical Bid will be displayed in the website.
9. No mobilization advance and secured advance will be allowed.
10. **Bid Validation:** Bid shall remain valid for a period not less than 180 (one hundred eighty) days after date of Bid opening of tender. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be

cancelled with forfeiture of earnest money deposit (EMD).

#### 11. Date and Time Schedule:

| Sl. No. | Particulars                                                                                                                          | Date & Time                                                              |
|---------|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| 01.     | Date of uploading of NIT and Tender Documents (online). [Publishing date]                                                            | 15.12.2025 after 12.40 Hrs                                               |
| 02.     | Documents sell / download start date (online).                                                                                       | 17.12.2025 after 16.00 Hrs                                               |
| 03.     | Pre bid meeting Date                                                                                                                 |                                                                          |
| 04.     | Bid Submission upload start date (online)                                                                                            | 18.12.2025 after 16.00 Hrs                                               |
| 05.     | Bid Submission upload end date (online)                                                                                              | 17.01.2026 up to 16.00 Hrs                                               |
| 06.     | Date for opening of Technical bid (online) for the Bidders                                                                           | 19.01.2026 at 16.30Hrs                                                   |
| 07.     | Final Date of Submission of Sample Materials                                                                                         | 27.01.2026 at 16.00 Hrs                                                  |
| 07.     | Date of uploading the Final List of Technically Qualified Bidders after Technical Bid Evaluation (online) and approval of the sample | To be intimated later (after approval of sample from concerned Division. |
| 08.     | Date for opening of Financial Bid (online).                                                                                          | To be intimated later                                                    |

#### 12. Liquidated Damage for Delay in Delivery:

The time of delivery (successful offer for inspection) of the equipment/ materials are to be treated as an essence the contract and the WBSEDCL reserves the right to repudiate the contract, if the equipment/materials are not physically delivered within stipulated period as per physical delivery clause. But WBSEDCL may at his discretion waive this condition and accept the materials with imposition liquidated damage @1/2 % of the value of the materials beyond the schedule delivery period for each week of delay subject to maximum of 5% of the particular lot and accept the goods beyond the stipulated period.

13. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.

14. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in "Instructions to Bidders" stated in Section 6 (Submission of Tenders) before tendering the bids.

15. Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.

16. Conditional/ Incomplete tender will not be accepted under any circumstances.

17. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found in correct / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

18. Canvassing in connection with the tender is strictly prohibited in the Tenders submitted by the Contractor.

19. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.

**20. A prospective bidder shall be allowed to participate in the tender either in the capacity of individual or as a partner of firm . If he is found , to have applied severally, in a single job, all of his offers will be rejected for that job**

**21.** The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.

**22.** The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

**23. Warranty Period:** Warranty period of supplied material will be one year from the date of delivery of the said materials. In case of any adverse report from store or defect found in site materials have to be replaced or it would affect the vendor rating.

**24. The Regional Manager, Howrah Region, WBSEDCL shall act as Controlling Officer.**

**25. PAYING AUTHORITY: The Manager (F&A), Howrah Region/** The Manager (F&A), Uluberia Division will be the paying authority as per instruction of competent authority.

All correspondence with regard to above shall be the following address:-The Regional Manager, Howrah Region, WBSEDCL **13 Netaji Subas Road, 1<sup>st</sup> Floor, Howrah 711101.**

Tender Inviting Authority (For WBSEDCL)



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## Dimension details

